

THE CENTER FOR ALLIED HEALTH & NURSING EDUCATION

Hackensack Campus

Security Report – Calendar Year 2008

The Dean of Students (Colette Gargiulo) has primary responsibility for safety and security on campus. Her office phone number is 201-575-4661. In the absence of the Dean of Students, the Registrar will provide oversight of campus safety concerns. The Registrar's phone number is 201-575-4192.

The Center for Allied Health & Nursing Education does not employ a full-time campus security staff. The Dean of Students works closely with the Hackensack Police Department, which may be reached by calling 911 or (201) 646-7777.

If you become aware of a crime, observe a suspicious person, or are a victim yourself, the first contact you make should be to promptly report all emergencies to the police. Additionally, please report all incidents or suspicious activity to either the Dean of Students or the Registrar.

Reports to Center personnel involving bodily injury (including sexual offenses), theft, or an ongoing threat to campus security will be reported to the Hackensack Police Department. Reports not involving the foregoing will usually be investigated internally. Police reports are public records under state law. If you are the victim of a crime and do not want to pursue action within the public criminal justice system, you may still want to consider making a confidential report with the Center. With your permission, the Dean of Students or her designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Dean of Students, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued in one or a combination of the following methods: electronic e-mail, our website (www.cannj.com), telephone, voice mail, media announcements, or posting of information outside student lounge.

Annual Disclosure of Crime Statistics

The Campus Director (or appropriate designee), in concert with the corporate office prepares the annual crime statistics report. The Campus Director or appropriate designee prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared by compiling available information from local law enforcement agencies surrounding our campus.

Campus crime, arrest and referral statistics include those reported to the Center's administration, designated campus officials (including but not limited to directors, deans, executives), and local law enforcement agencies.

Each year, information will be disseminated via distributed flyer, email, or posting of information outside of student lounge. The disseminated information will either contain the annual security report or reference a web site containing the report. Faculty and staff will receive

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similar notification through posting of information in the faculty lounge. Copies of the report may also be obtained at the Administration office located at the lower level of 387 Main St., Hackensack, NJ 07601 or by calling (201) 489-5836 and asking for administration. All prospective employees may obtain a copy from the administrative office in the lower level of 387 Main St., Hackensack, NJ 07601 or by calling 201-489-5836 and asking for administration or by accessing the web site address indicated on the employment application.

Campus crime data are also available from the United States Department of Education website: <http://www.ope.ed.gov/security>.

Campus Access & Maintenance

During business hours, the Center will be open to students, parents, employees, contractors, guests, and invitees. During non business hours access to the Center’s facilities is available only to employees by key only. Non-employees are not permitted access to any school facilities during non-business hours. The campus does not have any residences.

Maintenance personnel inspect the entire campus and buildings regularly to discover and correct health, safety, or maintenance problems. Security-related maintenance problems (e.g. doors, windows, locks) in need of repair should be reported to the receptionist or Dean of Students.

Campus Crime Statistics

Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics Act Report			
	2008	2007	2006
Murder & Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible & Non Forcible Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Weapons Possession			
	2008	2007	2006
Referred for Disciplinary Action	0	0	0
Arrests	0	0	0

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Drug Abuse Violations			
	2008	2007	2006
Referred for Disciplinary Action	0	0	0
Arrests	0	0	0

Liquor Law Violations			
	2008	2007	2006
Referred for Disciplinary Action	0	0	0
Arrests	0	0	0

Note 1: Referrals for disciplinary action include incidents where no arrest occurred but the matter was referred for internal student or employee disciplinary action.

Note 2: There were no reported hate crimes for the years 2008, 2007, or 2006.

Security Awareness

Student orientation programs are offered to all new students each trimester. These orientation programs include a review of policies and rules related to conduct and behavior expected of students. Orientation includes presentations and information on topics such as drug and alcohol policies, security awareness and reporting obligations.

Weapons

No one is permitted to carry a weapon on campus premises. Violators of this policy will be subject to disciplinary action, up to and/or including suspension, dismissal, or termination of employment, as applicable.

Data Security

The Center's computer systems and associated hardware and peripherals are to be used for educational purposes only. The use of computers and the Internet are privileges which may be limited or revoked at any time. Computer usage may be monitored so students and employees should not have an expectation of privacy. Students, faculty, and staff have a responsibility to use computers and the Internet ethically and lawfully, and the Center reserves the right to report any suspected illegal activity to the appropriate authorities.

Any attempts to circumvent PC/Network security, damage or tamper with any of the Center's electronic resources, including software, hardware, network infrastructure, virus propagating, and sustained high volume network traffic, may result in disciplinary action including suspension, dismissal, or termination of employment. Internet access is provided in various rooms and offices. The Center has installed systems that attempt to block offensive material, and

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restrict access to sites that have been known to monopolize network bandwidth, or violate copyright laws.

Alcoholic Beverages & Illegal Drugs

The Center strictly prohibits the possession, use, or distribution of illicit drugs and the possession, consumption, or distribution of alcohol on Center property or at any Center related activity. The sale or possession of any controlled substance including marijuana is illegal under both federal and state law, and such laws are strictly enforced by the Center's authorities.

Violators of the drug and alcohol abuse policy will be subject to disciplinary action which may include, but is not limited to: suspension, dismissal, termination of employment and/or referral to outside authorities.

Sexual Offenses

Sexual assault is a crime prohibited by state law. Sexual assault includes any forcible sexual act directed against another person forcibly and/or against that person's will; or not forcibly but the victim is incapable of giving consent. Sexual assault also includes non-forcible sexual acts that are unlawful as incest or statutory rape. Sexual assault is not tolerated at the Center. Violators of the sexual assault policy will be subject to disciplinary action which may include, but is not limited to: suspension, dismissal, termination of employment and/or referral to outside authorities.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Center strongly advocates that a victim of sexual assault report the incident in a timely manner, either directly to local police or to a Center official, such as the Dean of Students. Time is a critical factor for evidence collection and preservation.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and/or the Center's disciplinary proceedings. The Dean of Students or other designee from the Center will guide the victim through the available options and support the victim in his/her decision. The Center's personnel will also assist the student in notifying local authorities, if the student requests assistance in this regard. The Center will change a student's academic arrangements after an alleged sex offense if those changes are requested by the victim and are reasonably available. Counseling options are available to victims externally through various agencies and organizations.

Campus disciplinary actions in cases of an alleged sexual offense entitle both the accused and the accuser to have other supporting witnesses present during a disciplinary proceeding, and both the accused and the accuser will be informed of the outcome of any institutional disciplinary proceeding that is brought alleging a sex offense. Sanctions imposed by the institution following a disciplinary proceeding may include but are not limited to: suspension, dismissal, and changes to campus privileges.

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In accordance with federal regulations, the Center is informing you that registered sex offenders are listed on the internet at http://www.njsp.org/info/reg_sexoffend.html.

Sexual Harassment

It is the Center's policy to prohibit any act of sexual harassment on the part of faculty, administrative staff, or students. Sexual harassment may also be a violation of federal and state law. For general policy purposes, sexual harassment may be described as unwelcome sexual advances, requests for sexual favors, and other physical and expressive behaviors of a sexual nature. Any student who believes he/she has been sexually harassed should report the incident(s) immediately to a Center official. Any employee who believes he/she has been sexually harassed should report the incident(s) immediately to a supervisor.

The Center seeks to eliminate sexual harassment through education and information provided during orientation and by encouraging students, staff and faculty to report concerns or complaints. Prompt corrective actions will be taken to stop sexual harassment whenever it occurs. Students or employees who violate the Center's policy against sexual harassment are subject to disciplinary action up to and/or including suspension, dismissal, or termination of employment, as applicable.

National Hotlines:

Drug Abuse Hotline	800 662 4357
CDC AIDS Information	800 342 2437
National Runaway Hotline	800 621 4000
Missing & Exploited Children	800 843 5678
Youth Crisis Hotline	800 448 4663
Poison Control Center	800 764 7661

HACKENSCK NJ Resources:

Ambulance & Police 24 Hours	911
Coalition for Battered Women	888-883-2323
Domestic Violence Hotline	800-572-7233
Rape Crisis Hotline	201-488-7110
Drug Hotline (NJ)	800 225 0196
Crisis Intervention Hotline	973 540 0100
Emotional and Substance Abuse	800 LIFENET
NJ AIDS Hotline	800 624 2377